

B.S./M.S. Program Checklist

Marquette University

Biomedical Engineering

Note: Copies of all of the forms should be given to the BIEN office to be stored in your file. *This includes forms that are turned into the graduate school.* This checklist is just a guide and does not guarantee that all requirements will be met. Please refer to the graduate handbook for your specific program to ensure you are on track.

4th Year – B.S.

	Description	Time Frame	Form / Link
<input type="checkbox"/>	Complete BIEN 5320 and two 5000 level BIEN electives. Total 9 credits	Undergraduate senior year (<i>must match the course planning form</i>)	Permission to enroll in graduate course form
<input type="checkbox"/>	Take GRE and submit scores to MU	Before fall semester of 5 th year	GRE website
<input type="checkbox"/>	Notify the Graduate School when you graduate with your B.S.	End of 4 th year	

5th Year – M.S.

	Description	Time Frame	Form / Link
<input type="checkbox"/>	Complete and submit course planning form	By the end of the first semester of the 5 th year	Master's program planning form
<input type="checkbox"/>	Transfer the 9 graduate credits taken during the senior undergraduate year to graduate program	Winter break or early January of 5 th year. <i>Note: Can't be submitted until one graduate semester is completed</i>	Master's Degree Transfer of Credit Request
<input type="checkbox"/>	Complete 30 credit hours of graduate level courses (this includes thesis credits, 6XXX level and above, and approved upper division courses)	End of 5 th year	Optional: Continuous enrollment form
<input type="checkbox"/>	Submit thesis outline	Must be submitted during the semester of intended graduation	Outline/Proposal for Dissertation, Thesis, Professional Project or Essay Form
<input type="checkbox"/>	Defend Thesis	Upon completion of research and thesis	<ul style="list-style-type: none"> • Contact BME office to schedule • Thesis Checklist
<input type="checkbox"/>	Apply for graduation		Follow Graduate School procedures