

B.S./M.S. Program Checklist
Marquette University
Biomedical Engineering

Note: Copies of all of the forms should be given to the BIEN office to be stored in your file. *This includes forms that are turned into the graduate school.* This checklist is just a guide and does not guarantee all requirements will be met. Please refer to the graduate handbook for your specific program to ensure you are on track.

4th Year B.S. Checklist

	Description	Timeframe	Form / Link
<input type="checkbox"/>	Complete BIEN53250 and two 5000-level BIEN electives (for a total of 9 credits)	Undergraduate senior year (<i>must match the course planning form</i>)	Permission to Enroll in Graduate Course Form
<input type="checkbox"/>	Take GRE and submit scores to MU	Before fall semester of 5 th year	Link to GRE Website
<input type="checkbox"/>	Notify the Graduate School when you graduate with your B.S.	End of 4 th year	

5th Year M.S. Checklist

	Description	Timeframe	Form / Link
<input type="checkbox"/>	Complete and submit course planning form	By the end of the first semester of the 5 th year	Master's Program Planning Form
<input type="checkbox"/>	Transfer the 9 graduate credits taken during the senior undergraduate year to graduate program	Winter break or early January of 5 th year. Note: Can't be submitted until one graduate semester is completed	Transfer of credits request
<input type="checkbox"/>	Complete 30 credit hours of graduate-level courses (this includes thesis credits, 6XXX level and above, and approved upper-division courses)	End of 5 th year	Optional: Complete Course Continuation Approval on Checkmarg
<input type="checkbox"/>	Submit thesis outline	Must be submitted during the semester of intended graduation	Outline/proposal for dissertation, thesis, professional project or essay form
<input type="checkbox"/>	Defend thesis	Upon completion of research and thesis	<ul style="list-style-type: none"> • Schedule defense through BME Office • Final Checklist for Thesis Submission
<input type="checkbox"/>	Apply for graduation		Follow procedures as outlined by the Graduate School