• Complete new student orientation / MCW graduate school “Boot Camp”
  ▪ Boot Camp is held in the early part of August
  ▪ Yearly orientation for BME students is typically the first Graduate Seminar Series of the year
• Register for Graduate Seminar Series every semester

• Identify Dissertation Committee
• Submit Dissertation Committee Approval Form
  ▪ The Dissertation Committee Approval Form (and all forms) must be approved by the student’s Dissertation Director, the BME DGS/Co-DGS, the BME Department Chairperson, and the Dean of MCW Graduate School before the student can take the DQE
• By end of Year 2, be well into preparing for Doctoral Qualifying Exam (DQE)

• Submit Dissertation Proposal to Dissertation Committee
  ▪ The Dissertation Committee Proposal is in the style of an NIH F31 grant and is the written portion of the DQE
  ▪ Proposal must be submitted at least 2 weeks prior to the Oral Examination
• Complete Oral Examination portion of Doctoral Qualifying Exam
• Submit signed Qualifying Examination Report Form
• Submit Dissertation Outline Approval Form

• Present research to committee once annually until defense
  ▪ Minimum of 12-18 months between passing DQE and dissertation defense
  ▪ Annual summary of research to be submitted commencing the spring semester after passing the DQE
• If Dissertation Committee members are added or committed, a Committee Change Approval Form must be submitted
• Prepare for Defense: Submit copy of Dissertation
  ▪ Must be submitted to the graduate school at least (30) days prior to defense
• Prepare for Defense: Secure date/time and location of Defense
  ▪ Students will work with the MCW graduate school to confirm all public defense logistics

Timeline: All work for doctoral degrees, including the final examination, must be completed within 7 years from the initial registration in graduate courses
• Submit Application for Graduation Program Approval Form
• Submit Oral Defense Completion & Degree Recommendation Form