

Master's of Science Program Checklist
 Marquette University and the Medical College of Wisconsin
 Joint Department of Biomedical Engineering

This checklist is designed to assist students seeking their Master's of Science degree in the Marquette University and Medical College of Wisconsin Joint Department of Biomedical Engineering graduate program. Students are encouraged to review included requirements but are cautioned that this resource may not be comprehensive. For a complete list of degree requirements, please refer to the appropriate student handbook. **NOTE: Copies of all forms included in this checklist should be submitted electronically to the BME Office at Marquette. This includes forms required by the Marquette Graduate School.**

| | Action | Description | Timeframe |
|--------------------------|---------------------------------|--|--|
| <input type="checkbox"/> | Transfer Credits to Grad School | Transfer earned graduate credits to MU Grad school | As soon as possible |
| <input type="checkbox"/> | Plan Your Program | Meet with advisor to complete <i>Master's Program Planning Form</i> and acquire appropriate signatures. | During first semester |
| <input type="checkbox"/> | Complete Required Credit Hours | <ul style="list-style-type: none"> • Complete 30 credit hours of graduate-level courses, including thesis credits, 6XXX level and above, and approved upper-division courses. • Complete <i>Course Continuation</i> on CheckMarq (Optional). | During course of program |
| <input type="checkbox"/> | Submit Thesis Outline | Submit approved thesis outline to MU Grad School. | During semester of intended graduation |
| <input type="checkbox"/> | Defend Thesis | <ol style="list-style-type: none"> 1. Coordinate with Committee to determine date of defense. 2. Contact BME Office at MU to reserve a room for your defense. 3. Complete defense. | Upon completion of research |
| <input type="checkbox"/> | Submit Final Paper | Submit completed paper to MU Grad School for publication | When final revisions are complete |
| | Apply for Graduation | Apply for graduation through MU Grad School | By date listed on MU Grad School academic calendar |