JOINT BME DOCTORAL PROGRAM TIMELINE

YEARS 0 - 1

- ❑ Complete new student orientation / MCW graduate school "Boot Camp"
  - Boot Camp is held in the early part of August
  - Yearly orientation for BME students is typically the first Graduate Seminar Series of the year
- ❑ Register for Graduate Seminar Series every semester

YEARS 1 - 2

- ❑ Identify Dissertation Committee
- ❑ Submit Dissertation Committee Approval Form
  - The Dissertation Committee Approval Form (and all forms) must be approved by the student's Dissertation Director, the BME DGS/Co-DGS, the BME Department Chairperson, and the Dean of MCW Graduate School before the student can take the DQE
- ❑ By end of Year 2, be well into preparing for Doctoral Qualifying Exam (DQE)

YEARS 2 - 3

- ❑ Submit Dissertation Proposal to Dissertation Committee
  - The Dissertation Committee Proposal is in the style of an NIH F31 grant and is the written portion of the DQE
  - Proposal must be submitted at least 2 weeks prior to the Oral Examination
- ❑ Complete Oral Examination portion of Doctoral Qualifying Exam
- ❑ Submit signed Qualifying Examination Report Form
- ❑ Submit Dissertation Outline Approval Form

YEARS 3 – 4+

- ❑ Present research to committee once annually until defense
  - Minimum of 12-18 months between passing DQE and dissertation defense
  - Annual summary of research to be submitted commencing the spring semester after passing the DQE
- ❑ If Dissertation Committee members are added or committed, a Committee Change Approval Form must be submitted
- ❑ Prepare for Defense: Submit copy of Dissertation
  - Must be submitted to the graduate school at least (30) days prior to defense
- ❑ Prepare for Defense: Secure date/time and location of Defense
  - Students will work with the MCW graduate school to confirm all public defense logistics

DEFENSE

⚠ **Timeline:** All work for doctoral degrees, including the final examination, must be completed within 7 years from the initial registration in graduate courses

- ❑ Submit Application for Graduation Program Approval Form
- ❑ Submit Committee and Program Director Final Recommendations